

State Center City Council
Regular Meeting Minutes
September 20, 2022

Mayor Pfantz opened the meeting at 6:30 p.m. Present were Mayor Pfantz, Councilors Darrow, Grant, Shaffar and Quick. Absent: Nichols. Also present were L. Bearden, K. Yates, J. Thomas, Z. Faught, C. Davis, Taylor Johnson of Bowman & Miller, Kohle Nieland, Brad Pfantz, Seth Lamb and Nick Frederiksen of ISG, representative of Mediacom and Sarah Tupper.

- Under public comment Sarah Tupper introduced herself as a candidate for Marshall County Attorney in the upcoming election.
- Mayor Pfantz opened the public hearing to take comments for or against the proposal to enter into a GO police vehicle acquisition lease-purchase agreement. Chief Thomas explained his plan to rotate sale and purchase of the city's police vehicles to retain value of the cars for trade. This lease process would allow the City to certify a year's worth of payment for debt service levy to be collected each year of the lease. The clerk stated that there is no intention to certify for any levying of debt service taxes. The payments will be made from future grants or the regular police department budget. Mayor Pfantz closed the public hearing.
- Motion by Darrow, 2nd by Quick to approve the consent agenda which included corrections to the August 16 published minutes: Motion to approve Wagner's extended work term was approved 4-0, not 5-0; and designated time of 5-7 p.m. for Trick or Treat on Oct. 31 had been omitted; and Res. 23-12 monthly transfer resolution totaling \$143,775.27. The consent agenda is approved 4-0 roll call.
- Taylor Johnson of Bowman & Miller reviewed the completed audit report. The complete FY22 financial audit can be reviewed at City Hall or at the State of Iowa Auditor Website: <https://auditor.iowa.gov/audit-reports>. Motion by Shaffar, 2nd by Grant to adopt Res. 23-14 accepting the FY22 Financial Audit. Res. 23-14 is adopted 4-0 roll call.
- Representatives of Mediacom gave a presentation and answered questions regarding the intent of Mediacom to install fiber optic internet service. There were questions regarding procedure and cooperation between Mediacom and the city staff. The clerk will put this on the October agenda for official action.
- Motion by Darrow, 2nd by Grant that Ordinance 374 establishing new sanitary sewer and sanitary sewer improvement rates be given its 3rd reading for passage. Motion passes 4-0 roll call. Motion by Darrow, 2nd by Shaffar to adopt Ordinance 374. Motion passes 4-0 roll call. Ordinance 374 will be in effect upon publication in the Mid Iowa Enterprise expected Sept. 29th and implemented with the October 5th utility billing.
- Motion by Shaffar, 2nd by Grant that Ordinance 373 establishing in two steps, a new water improvement rate, its 3rd reading for passage. Motion passes 4-0 roll call. Motion by Quick, 2nd by Shaffar to adopt Ordinance 373. Motion passes 4-0 roll call. Ordinance 373 will be in effect upon publication in the Mid Iowa Enterprise expected Sept. 29th and implemented with the October 5th billing.
- Nick and Seth will ISG apologized for sharing information to city staff that caused concern whether the city's well could provide enough flow/pressure for the designed reverse osmosis water treatment system. There had been an issue in another community with their well and because of that they went through the requirements and calculations for our system. They stated that our design is solid as it is. Nick also stated that the final pay application for last summer's 4th St. mill/overlay project will be sent to the clerk's office soon. ISG will complete the DOT audit required with the SWAPP dollars we received for the project.
- The mayor stated that there wasn't much to share regarding the possible brush dump site yet.
- Motion by Shaffar, 2nd by Grant to adopt Res. 23-16 approving the FY22 Street Finance Report. Res. 23-16 is adopted 4-0 roll call.
- Motion by Shaffar to approve the sale of the 2007 boom truck to Jeff Behl, Illinois for \$24,199.00 through GovDeals. 2nd by Quick, motion passes 4-0.
- Motion by Quick, 2nd by Grant that Ordinance 375, amending Chapter 82 of the State Center Code of Ordinances by striking section 82.11 UTV EXCEPTIONS. Motion passes 4-0 roll call. Motion by Darrow, 2nd by Grant to waive the 2nd and 3rd readings of Ordinance 375. Motion passes 4-0 roll call. Motion by Shaffar, 2nd by Quick to adopt Ordinance 375. Motion passes 4-0 roll call.

- Motion by Quick, 2nd by Darrow that Ordinance 376, amending Chapter 75 of the State Center Code of Ordinances by striking the sentence: “ATVs may also be operated on streets at the times and in the manner permitted under Chapter 82 of this Code of Ordinances, as if they were golf carts” from section 75-05(1) and striking Section 75.08 REGISTRATION AND OPERATION, be given its 1st reading for passage. Motion passes 4-0 roll call. Motion by Shaffar, 2nd Grant to waive the 2nd & 3rd readings of Ordinance 376. Motion passes 4-0 roll call. Motion by Darrow, 2nd by Shaffar to adopt Ordinance 376. Motion passes 4-0 roll call. Ordinance 375 and 376 will be effective upon publication in the Mid Iowa Enterprise expected September 29.
- Motion by Shaffar, 2nd by Grant to adopt Res. 23-13 approving police department participation in the 2023 GTSB program. Res. 23-13 is adopted 4-0 roll call.
- Motion by Quick, 2nd by Darrow to approve sale of the police department 2021 Tahoe to the Tea Police Department, Tea, SD for \$53,000.00. Motion passes 4-0 roll call.
- Motion by Grant, 2nd by Darrow to adopt Res. 23-17 approving the purchase of a police department 2022 Tahoe. Funds from the sale of the 2021 Tahoe and the PD FY23 budget will pay for the vehicle, the general fund budget will be amended. Res. 23-17 is adopted 4-0 roll call.
- Motion by Darrow, 2nd by Grant to adopt Res. 23-15 approving entering into a GO police vehicle acquisition lease-purchase agreement with Karl’s Chevrolet. The first payment will be made at the time of possession of the vehicle estimated to be mid-December. Res. 23-15 is adopted 4-0 roll call.
- Motion by Quick, 2nd by Grant to approve quote from Racom for parts and repair of tornado/warning siren in amount of \$4,746.01. Motion passes 4-0.
- At 8:00 p.m., there being no further business, motion by Darrow, 2nd by Grant to adjourn; motion passes 4-0.

CLAIMS APPROVED 9.20.22

VENDER	DESCRIPTION	AMOUNT
ABM EQUIPMENT	NEW BOOM TRUCK	110,281.00
AIRGAS USA LLC	CYLINDER RENTAL	61.11
ALLIANT	GAS UTILITY	578.39
APPLIED CONCEPTS	ANTENNA CABLES	250.00
NOLD MOTOR SUPPLY	EQUIP/VEHICLE MAINT.	1,347.79
AT&T MOBILITY	SCPD WIRELESS	125.81
BALDWIN POLE & PILING	UTILITY POLES	35,911.34
BEARDEB, LORI	PW TRAINING REIMB.	1,579.97
BORDER STATES	ELEC DISTRIB SUPPLY	2,949.34
BRIAN'S COLLISION	BOOM TRUCK DECALS	54.40
CASEY'S MASTERCARD	FUEL CHARGES	497.39
CID	JANITORIAL SUPPLIES	263.00
CENTRAL STATE BANK	TRAINING/OFFICE SUPPLY	829.17
CIT SEWER SOLUTIONS	SINK HOLE/ANNUAL CLEAN	13,021.67
CON-STRUCT	MAN HOLE REPAIRS	3,000.00
DARYL SCHOPPE CONSTR.	SEWER REPAIR	1,135.00
DITCH WITCH	EQUIP MAINT.	542.27
ELECTRIC PUMP INC	LIFT STATION CLEANING	875.00
ELECTRIC SUPPLY	TOOLS	86.38
FARM & HOME PUBLISHERS	MARSHALL PLAT DIRECT.	65.00
FAUGHT, Z.	IRWA-ROOM CHARGES-2	384.00
FLETCHER-REINHARDT	ELEC DISTRIB SUPPLY	948.79
GET SOME GUNS	PD UNIFORM	65.69
HACH COMPANY	TESTING SUPPLY	45.80
HAWKINS	TESTING SUPPLY	50.00
HOMETOWN FOODS	OFFICE SUPPLY	14.32
HUISMAN, T.	AC REBATE	200.00
ISG	ENGINEERING SERVICES	7,841.70
SA	MEMBERSHIP DUES	100.00
IOWA ONE CALL	LOCATES	27.90

IOWA PRISON INDUSTRIES	PD UNIFORM	898.00
IRBY	ELEC DISTRIB SUPPLY	1,261.50
ITRON	ANNUAL SUPPORT	1,950.39
CO	LAGOON EQUIP MAINT	244.80
JOHN DEERE FINANCIAL	ELEC/PW SUPPLY	211.12
JUNK RELIEF	CLEANUP	2,783.22
KIELLY, BECKY	JANITORIAL SERVICES	275.00
LANCIAL, BIANCA	REIMBURSE RENTAL FEE	50.00
LAZER TECH	PD VEHICLE EQUIP	6,749.70
LESTER REFRIGERATION	SAMPLER REPAIR	2,600.00
MANATTS	SEALCOAT	50,408.70
MARSHALL CO TREASURER	FY 22/23 MISC TAXES	4,018.00
MARSHALLTOWN, CITY OF	SEWER TESTING	270.00
MARTIN MARIETTA	ROCK	252.59
MCMASTER-CARR	TOOLS, GASKETS, WTR HOSE	559.80
MENARDS	VALVE, LNDSCP MAT, TOOLS	528.81
MI PEST MANAGEMENT	PEST CONTROL	185.00
MICROBAC LAB	WATER TESTING	384.25
MID IOWA ENTERPRISE	PUBLICATIONS	278.09
MIKE WALTON WINDOW CLNG	WINDOW CLEANING	55.00
MUNICIPAL SUPPLY	SEWER SUPPLY	444.10
NEW CENTURY FS	FUEL CHARGES	3,160.45
O'HALLORAN INTERNATIONAL	VEHICLE MAINT	93.71
PARTNER COMMUNICATIONS	PHONE/INTERNET	1,064.18
PETTY CASH FUND	REIMBURSEMENT	94.36
PFANTZ, CRAIG	HIST PRERV EXP REIMBURSE	1,292.00
POSTMASTER	UTILITY BILLING	825.00
REFERRED COMMUNICATION	PD COMM EQUIP	512.00
QUEST DIAGNOSTICS	SUPPLIES	150.00
ROBINSON, J	SAFETY GLASSES	150.00
SEI	MONITORING SERV	570.96
STAPLES CREDIT	OFFICE SUPPLY	167.35
SCDA	FY22 TAXES	3,950.00
STONE SANITATION	GARBAGE SERVICE	339.90
TRI STATE LOCK	KEYS	28.00
US CELLULAR	CELL PHONE CHARGES	494.77
WESCO	ELEC DISTRIB SUPPLY	19,281.40
XEROX	MAINTENANCE CONTRACT	8.60
YODER BUILDERS	ELECTRIC SHED MAINT	6,075.00
CITY SUB-TOTAL		295,797.98
PREMIER	OFFICE SUPPLY	49.52
WT COX	PERIODICAL	814.54
STONE SANITATION	BLDG MAINTENANCE	125.00
XEROX	OFFICE SUPPLY	44.50
OVERDRIVE	EBOOKS	592.11
READER SERVICE	BOOKS	88.32
MIDWEST TAPE	VIDEO	259.13
BAKER TAYLOR	BOOKS	699.00
MENARDS	MAINTENANCE	177.51
FRIENDS OF MARION LIBRARY	OFFICE SUPPLY	41.45
AMAZON	PROGRAM	24.38
'LL	OFFICE SUPPLY	180.81
ICN	OFFICE SUPPLY	10.63

LIBRARY CLAIMS

		3,106.90
PAYROLL	08.19.22	33,260.20
PAYROLL	09.02.22	36,731.24
YROLL	09.16.22	31,980.49
RPGI	PURCHASED POWER	101,587.82
Q. LAMB	DEPOSIT REFUND	60.39
T. NEESEN	DEPOSIT REFUND	120.67
PSN	MONTHLY FEE	74.95
IDR	SALES/USE TAX	6,784.23
IDR	WET	2,322.22
CSB	STOP PAYMENT FEE	25.00
HRA	CLAIMS PAID OUT	128.66
ADVANTAGE ADMIN	NMONTHLY FEE	47.25
EFTPS	STD FICA	133.30
	MID-CYCLE CLAIMS PAID	213,256.42
	TOTAL APPROVED BY COUNCIL	512,161.30

APPROVED BY FUND

GENERAL FUND	46,918.86
ROAD USE	59,811.96
TIF	3,950.00
WATER UTILITY	17,031.03
R/O PROJECT	7,841.70
SEWER UTILITY	33,346.95
ELECTRIC UTILITY	342,498.06
STORM WATER	762.74
TOTAL	512,161.30

AUGUST REVENUE BY FUND

GENERAL FUND	37,942.69
ROAD USE	14,316.72
LOST	13,597.70
REE BENEFIT LEVY	542.33
EMERGENCY LEVY	0.78
DEBT LEVY	4.46
WATER UTILITY	41,733.48
WATER IMPRV	2,757.07
WATER R/O PRJ	107,357.47
SEWER UTILITY	17,402.63
SEWER IMPRV	10,169.26
ELECTRIC UTILITY	234,734.60
STORM WATER UTILITY	5,539.63
TOTAL	486,098.82



 Craig Pfantz, Mayor

Attest:



 Lori Bearden, City Clerk